

BRIARCLIFF TOWNHOMES

HOMEOWNER AUTHORIZATION AND SUPPORT FOR ASSOCIATION RECORDS REQUEST

Purpose

We, the undersigned homeowners/members of Briarcliff Townhomes, request transparency regarding the Association's financial affairs, expenditures, vendor relationships, and contracts.

We support a formal request to the Association, its Board of Directors, and its managing agent for inspection and/or copies of Association records to which members are entitled under applicable California law and the Association's governing documents.

The requested records may include, as applicable: Financial statements and accounting records; general ledgers and expenditure records; vendor invoices and payment records; executed vendor contracts and agreements; proposals and bids associated with Association projects; records concerning payments made to contractors and vendors; Board-approved expenditures and related records; and other Association records reasonably related to the financial management and operation of the Association and subject to member inspection under California law.

Homeowner Certification

By signing below, I certify that: (1) I am an owner and/or member of the Association for the property identified below; (2) I support the request for inspection and/or production of the Association records described above; (3) the name, property information, and signature provided below are my own; and (4) I authorize the Association to verify my membership/homeownership status using its membership and ownership records.

Notice: This form does not authorize disclosure of a homeowner's confidential personal information to other homeowners and does not constitute a proxy or transfer of voting rights.

HOMEOWNER INFORMATION

Printed Legal Name:	
Property Address:	
Unit Number:	
Signature:	
Date:	
Email or Phone (Optional):	

ADDITIONAL HOMEOWNER / CO-OWNER, IF APPLICABLE

Printed Legal Name:	
Property Address:	
Unit Number:	
Signature:	
Date:	

Verification

The undersigned request that the Association verify signers' membership status against the Association's current membership records if verification is necessary. The signatures collected on this form are intended to demonstrate genuine homeowner/member support for the records request and are not intended to constitute anonymous or unverifiable signatures.